

LAMAD ACADEMY CHARTER SCHOOL

LIST OF DOCUMENTS FOR FOIL REQUEST

Last Updated 7/1/2024

All requests are to be made to the school's Records Access Officer

Academic Files	FAMIS Orders	Staff Leave Request
Account Payable	FERPA Materials	Staff PIP
Accounts Receivable	FOIL Policy	Staff Reimbursements
ACS Documentation	Grade Level Planning Notes	Staff Time Sheets
AED/CPR Certifications	Incident Reports	State Exam Scores
Bank Reconciliations	Individual Education Plans	Student 504 Forms
Building Permits	PD Schedules/Materials	Student Attendance
Classroom Observations	Permission Slips	Student Immunizations
Classrooms –Student Work	Personnel Files	Student Medical Records
Court Documents	Purchase Orders	Subject Area Curricula
Court Orders	Release Waivers	Suspension Letters
Discharge Files	Renewal Application	Tax Exempt Forms
Early Release Log	Safety Plan S.A.V.E	Testing Memos/Orders
Employee Benefits	School Calendar	Vendor Contracts
ENL Exam Results	SPED Policy/Procedure	Vendor Files/Records
Enrollment Applications	Staff Evaluations	Visitor Sign-in Log